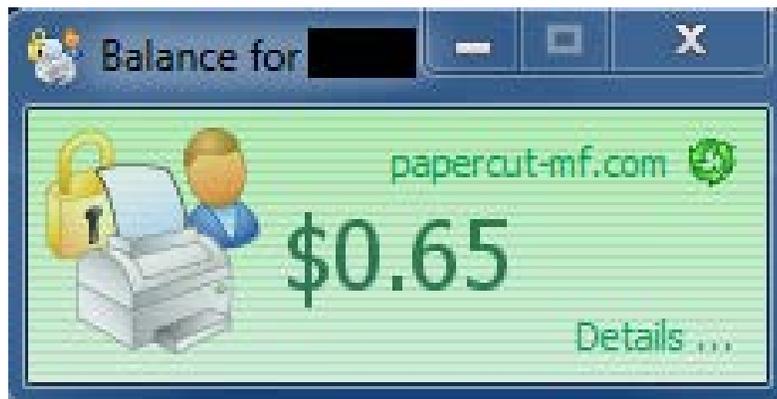


How to Redeem a PaperCut Voucher

At EIT we use [PaperCut](#) as our printing system.

A total printing balance will appear on the screen providing details about your account and your printing balance.

Click on the 'Details ...' in your balance window



Enter your EIT network login and password.

A screenshot of the EIT login page. At the top is the EIT logo, which consists of a blue shield with a white wave and a white sunburst, followed by the letters "EIT" in white on a black background, and the text "EASTERN INSTITUTE OF TECHNOLOGY" below it. Below the logo are three input fields: "Username" with the text "bloggsj1", "Password" with ten black dots, and "Language" with a dropdown menu showing "English" and a downward arrow. A "Log in" button is located at the bottom right of the form.

A balance summary screen will appear showing your printing/photocopying balance, the number of pages printed to date and the environmental impact.

PaperCutMF

Summary

Username	[REDACTED]
Balance	\$0.65
Total print jobs	43
Total pages	64

Activity

Balance history for [REDACTED]

Day	Balance
21 Aug	\$0.90
28 Aug	\$0.90
4 Sep	\$0.65
11 Sep	\$0.65

Environmental Impact

Trees	0.080% of a tree since Mar 11, 2013
Carbon	288 grams of carbon dioxide since Mar 11, 2013
Energy	Equivalent to running a 60W bulb for 18.1 hours

[Open Environmental Dashboard](#)

To redeem a voucher, left click onto the 'Redeem Card' option. Enter the voucher code into the card number text box. All of the text and symbols must be entered as shown on the voucher.

Left click 'Redeem Card' to redeem the voucher. Once the voucher has been accepted your balance will increase.

PaperCutMF

Redeem Card

Enter the Card number and press the "Redeem Card" button to redeem.

NOTE: All requests to redeem cards are logged.

Card number

Click 'logout' to close your PaperCut account.

Jobs Pending Release

Web Print

Log Out